**Intern Hiring Information**
Valerie Caproni, United States District Judge

**Chambers Contact Information**
United States District Court
Southern District of New York
40 Foley Square, Chambers 240
New York, New York 10007
Telephone: (212) 805-6350
Email: CaproniClerkship@nysd.uscourts.gov

**Positions**: Judge Caproni is accepting applications for internship positions for **Summer 2024**. Summer interns will be expected to work in Chambers full-time and in person. Judge Caproni has completed hiring for Spring 2024.

All internships are unpaid positions.

**Application Process**: Judge Caproni accepts applications for internships **only** by email. Interested applicants should apply to the email address above. Emails must include the applicant’s name, the term (“Fall,” “Spring,” or “Summer”), and the word “Internship” in the subject line. **Do not submit hard copy applications.** Applications will be reviewed on a rolling basis, and offers may be made at any time.

**Application Materials**: Applications must include: (1) cover letter; (2) resume; (3) law school transcript; (4) undergraduate transcript; and (5) writing sample (preferred). Applicants may submit unofficial transcripts. **Applications without at least one semester of law school grades will not be considered.**