

LAW CLERK AND INTERN/EXTERN HIRING INFORMATION

Dale E. Ho, United States District Judge

Chambers

United States District Court
Southern District of New York
40 Foley Square, Room 2204
(212) 805-0190
New York, NY 10007
HoNYSDChambers@nysd.uscourts.gov

CLERKSHIP APPLICATIONS

Judge Ho has completed law clerk hiring through 2024-2025. He has openings for all clerkship terms thereafter. Positions will be posted on OSCAR. Applicants must submit their materials through OSCAR and should not send applications by email or regular mail. Judge Ho encourages applicants to include in their cover letter any relevant information that does not appear elsewhere in the application.

LAW STUDENT INTERNSHIPS

Judge Ho hires interns throughout the year. Interns during the fall or spring semester work approximately two days per week and interns over the summer work full-time. He is currently accepting applications for summer interns for Summer 2024, as detailed below.

Interns assist in the wide range of cases on Judge Ho's docket in various ways, including preparing his opinions and orders for publication, performing legal research, and aiding in trials. Interns are encouraged to attend various hearings and trials taking place in the Southern District of New York and the Second Circuit Court of Appeals. They will also have the opportunity to produce a writing sample related to their work in chambers.

Summer interns must be available to work full time for at least ten weeks. While some remote work may be possible, interns should expect to work in person in chambers. The internship position is unpaid, but Judge Ho will work with interns to ensure they receive any funding or academic credit available through their schools. Judge Ho also participates in the Judicial Intern Opportunity Program offered through the American Bar Association.

Applicants should have excellent analytic and writing abilities. Attention to detail and ability to juggle competing deadlines is strongly favored. Applicants of all diverse backgrounds and experiences are encouraged to apply.

To apply for the summer 2024 internship position, applicants should send a cover letter, resume, legal writing sample, and law school transcript to HoNYSDChambers@nysd.uscourts.gov, under the following email subject line: "Summer 2024 Application: [Last Name], [First Name]." Applicants should not submit their materials until they have a complete set of first semester grades. Any applicants who previously submitted physical applications prior to the release of

Revised: January 11, 2024

first semester grades who are still interested should submit an electronic application as described above. Applications will be reviewed on a rolling basis; however, any application received by **January 19, 2024**, will receive full review. Applicants should not call Chambers to inquire about the status of their application.