



**United States District Court  
Southern District of New York  
Finance Department**

**Ruby J. Krajick**  
*Clerk of Court*

**How Do I Pay Criminal Debt Online using Pay.gov?**

**Step 1:** Have your Case and Defendant Number from either your US Probation Officer, your monthly debtor statement (CCAM Number) or contact the Finance Department at (212) 805-0600.

**Step 2:** Have your debit card or banking account information available.

**Step 3:** Using your computer or internet device visit:

<https://www.pay.gov/public/form/start/976046449>

**Step 4:** From the NYS Criminal Debt page screen, click the link titled **Continue to Form**.

**Step 5:** Complete the Payment Form:

- Select the Defendant Type: Individual or Business.
- Enter the defendant's name as it appears on the judgment
- Enter the Case and Defendant's number using the CCAM Number from your payment coupon. The last three digits make up the defendant number.

For example, if your payment coupon shows:

<b>Court Case Number:</b>	00-CR-0123-01
<b>District Code:</b> NYS	<b>CCAM Number:</b> DNYS100CR000123001

Use the CCAM Number to enter the Case and Defendant's number on the form as:

**DNYS100CR000123-001**



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- Select **Self Pay** if you are making a payment on behalf of yourself. If you are paying on behalf another, select **Third-Party Payer**.
- Enter the Name, Address, Telephone, and Email Address for the Account/Card Holder.
- Enter the payment amount. Click Continue.

**Step 6:** Enter your payment method information and click submit.

**BEFORE FINALIZING YOUR PAYMENT. CONFIRM THAT THE PAYMENT AMOUNT IS CORRECT! THE CLERK'S OFFICE CANNOT ISSUE REFUNDS FOR PAYMENTS ON CRIMINAL DEBT.**

**Step 7:** Follow the instructions to finalize your payment.

### Questions?

**If you require assistance, please contact the Finance Department for the Southern District of New York by**

**Phone: 212-805-0600 or**

**Email: [internet\\_payments@nysd.uscourts.gov](mailto:internet_payments@nysd.uscourts.gov)**