## UNITED STATES DISTRICT COURT SOUTHERN DISTRICT OF NEW YORK Write the full name of each plaintiff or petitioner. No. \_\_\_\_CV -against-MOTION FOR PERMISSION FOR **ELECTRONIC CASE FILING** Write the full name of each defendant or respondent. I respectfully ask the Court for permission to participate in electronic case filing ("e-filing") in this case. I affirm under penalty of perjury that: 1. I have reviewed the Court's Electronic Case Filing Rules & Instructions, available at http://nysd.uscourts.gov/ecf\_filing.php, and agree to abide by them. 2. I completed the Court's CM/ECF introduction course<sup>1</sup> on 3. I have submitted a Non-Attorney E-File Registration for the PACER system at https://www.pacer.gov/reg nonatty.html. 4. I understand that once I register for e-filing, I will receive notices and documents only by e-mail in this case and not by regular mail. 5. I understand that if I am granted permission to participate in e-filing, I must file my documents electronically and I may not submit documents to the Pro Se Intake Unit for scanning and docketing. 6. I know how to convert a document to PDF-A format.

a computer with internet access and a word processor

type of computer I will be using:

7. I have regular access to the technical requirements necessary to e-file successfully:

<sup>&</sup>lt;sup>1</sup> You may register for the course on the Court's website: <a href="http://nysd.uscourts.gov/ecf">http://nysd.uscourts.gov/ecf</a> training.php.

	type of word proces	sor I will be using:	
	an e-mail account (on a daily basis) to receive notifications from the Court ar notices from the e-filing system		
	a scanner to convert of files	documents that are only	y in paper format into electronic
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