

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

(In the space above enter the full name(s) of the plaintiff(s)/petitioner(s).)

____ Civ. _____ () ()

- against -

MOTION

(In the space above enter the full name(s) of the defendant(s)/respondent(s).)

PLEASE TAKE NOTICE that upon the annexed affirmation of _____,
 (name)
affirmed on _____, 20____, and upon the exhibits attached thereto *(delete if no*
 (date)
exhibits), the accompanying Memorandum of Law in support of this motion *(delete if there is no*
Memorandum of Law), and the pleadings herein, plaintiff/defendant will move this Court, before
 (circle one)
_____, United States District/Magistrate Judge, for an order
 (Judge's name) (circle one)
pursuant to Rule _____ of the Federal Rules of Civil Procedure granting *(state what you want the*
Judge to order): _____

I declare under penalty of perjury that the foregoing is true and correct.

Dated: _____, _____
 (city) (state)
_____, 20____
 (month) (day) (year)

Signature _____
Address _____

Telephone Number _____
Fax Number *(if you have one)* _____

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

(In the space above enter the full name(s) of the plaintiff(s)/petitioner(s).)

____ Civ. _____ () ()

- against -

**AFFIRMATION IN
SUPPORT OF MOTION**

(In the space above enter the full name(s) of the defendant(s)/respondent(s).)

I, _____, **affirm under penalty of perjury** that:
(name)

1. I, _____, am the plaintiff/defendant in the above entitled action,
(name) (circle one)
and respectfully move this Court to issue an order _____.
(state what you want the Judge to order)

2. The reason why I am entitled to the relief I seek is the following (state all your reasons
using additional paragraphs and sheets of paper as necessary): _____

WHEREFORE, I respectfully request that the Court grant this motion, as well as such
other and further relief as may be just and proper.

I declare under penalty of perjury that the foregoing is true and correct.

Dated: _____, _____
(city) (state)
_____, 20____
(month) (day) (year)

Signature _____
Address _____

Telephone Number _____
Fax Number (if you have one) _____

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

(In the space above enter the full name(s) of the plaintiff(s)/petitioner(s).)

- against -

____ Civ. _____ () ()

**AFFIRMATION IN OPPOSITION
TO MOTION**

(In the space above enter the full name(s) of the defendant(s)/respondent(s).)

I, _____, **affirm under penalty of perjury** that:
(name)

1. I, _____, am the plaintiff/defendant in the above entitled action, and
(name) (circle one)

respectfully submit this affirmation in opposition to the motion dated _____, 20____,
(date of motion)

made by _____ asking that the court order the following relief:
(name of moving party)

(state what the moving party wants the Judge to order)
_____.

2. I have personal knowledge of facts which bear on this motion because _____
_____.

(state the basis on which you learned of the relevant facts)

3. The motion should be denied because (state your reasons using additional paragraphs and sheets of paper as necessary)

_____.

4. In view of the foregoing, it is respectfully submitted that the motion should be denied.

I declare under penalty of perjury that the foregoing is true and correct.

Dated: _____, _____
(city) (state)
_____, 20____
(month) (day) (year)

Signature _____
Address _____

Telephone Number _____
Fax Number (if you have one) _____

UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF NEW YORK

(In the space above enter the full name(s) of the plaintiff(s)/petitioner(s).)

- against -

____ Civ. _____ () ()

**REPLY AFFIRMATION
IN SUPPORT OF MOTION**

(In the space above enter the full name(s) of the defendant(s)/respondent(s).)

I, _____, **affirm under penalty of perjury** that:
(name)

1. I, _____, am the plaintiff/defendant in the above entitled action, and
(name) (circle one)
submit this affirmation in further support of my motion to this Court for an order

(state what you want the Judge to order).

2. The reason why I am entitled to the relief I seek is the following (state your additional reasons
using additional paragraphs and additional sheets of paper as necessary; you should not repeat information from your original
affirmation): _____

WHEREFORE, I respectfully request that the Court grant my motion, as well as such other
and further relief as may be just and proper.

I declare under penalty of perjury that the foregoing is true and correct.

Dated: _____, _____
(city) (state)
_____, 20____
(month) (day) (year)

Signature _____
Address _____

Telephone Number _____
Fax Number (if you have one) _____